## McAdam Mediation

## **COMPLAINTS POLICY**

If you have a complaint about the medition service provided by McAdam Mediation, you should raise this with me as soon as possible and normally within 4-5 days.

You may raise the matter with me informally, or you may make a formal written complaint to me at <a href="mailto:alexmcadam44@gmail.com">alexmcadam44@gmail.com</a>. I will acknowledge the complaint within 5 working days, and consider it and respond within 21 days. If you are dissatisfied with my response, you may be able to raise a complaint with the Civil Mediation Council on certain of the grounds specified in their complaints procedure. You may contact the Civil Mediation Council at <a href="mailto:complaints@civilmediation.org">complaints@civilmediation.org</a>.

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